



KHD/maw

13<sup>th</sup> March 2020

Dear Parent/Guardian

### **Possible School Closure**

It may be necessary, under the directive of the UK's government and the DFE, to close the school for a required time period. Therefore, no student will be expected to physically attend school, in order to try to reduce the spread of the coronavirus and they should stay at home and not be in public places. It is essential we follow this advice and guidance in order to reduce the number of positive cases and decrease the possible number of deaths, should this be necessary.

We understand this is a worrying time and this may cause considerable difficulties for parents/guardians in regards to childcare, who may still have to go to their place of work. Unfortunately, we will not be able to offer any type of wrap around care and therefore, we felt that we should forewarn you so that you too could have a contingency plan in place, should it be necessary for us to close the school. The school buildings will only be accessible by the Senior Leadership team, cleaners and site staff, to ensure further deep cleans of the school occurs now and in preparation for our return, when it is announced and should it be necessary.

All staff have been spoken to and we have set down our expectations should it be necessary for us to close. We are putting together packs of resources and issuing workbooks for children in Year 1 to Year 6 to complete at home in the time we are off. We would encourage you to read with your son/daughter daily from nursery upwards, as well as involve them in arts and crafts as much as possible.

All calendared events such as parents' evenings will also be rescheduled for when we return, should this be necessary.

We will also ensure that we keep our website updated on the situation and email/text you with key information, as and when we are informed of any changes. Added to this we will be monitoring and answering emails as soon as possible, so please use the [executiveprincipal@sandysecondaryschool.com](mailto:executiveprincipal@sandysecondaryschool.com) email address.

We very much appreciate your support and we want to ensure you we are doing everything we can and are following the guidance given by the DFE and the NHS. We also want to keep the children calm and focused and therefore do not want to cause alarm, should we have to close, as we have put plans in place should this happen.

Yours faithfully

Miss K Hayward  
Executive Principal